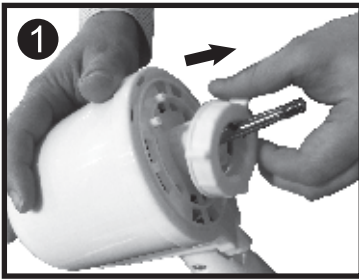
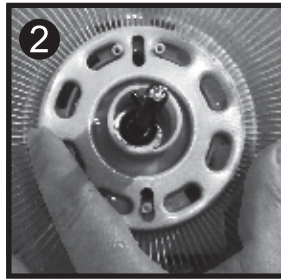


Please refer to the Instruction Manual for more details and images of the assembly procedure.

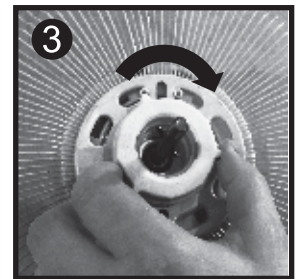
### STEP 1: INSTALL SAFETY GRILLE AND FAN BLADE



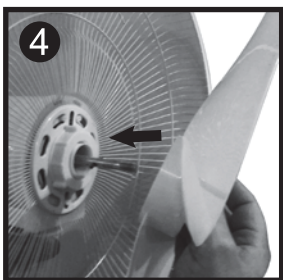
First take the **Motor Assembly** and unscrew the **Locking Nut** (anticlockwise) and remove the protective plastic sleeve from the motor spindle shaft.



Place the **Back Safety Grille** into position ensuring the safety grille fits onto the locating lugs. (\*Note: The handle on the back of the grille will be at the top if this is done correctly.)



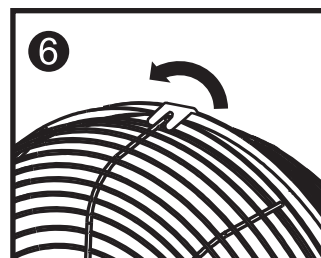
Fix the back safety grille into position by screwing the **Locking Nut** (clockwise) tightly by hand. (Note: Do not over tighten the locking nut.)



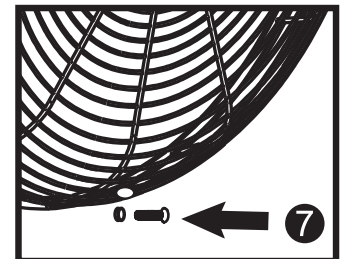
Place the **Fan Blade** onto the motor spindle.



Fix the blade into place by gently hand tightening the **Spinner Nut** (anticlockwise) onto the end of the motor spindle.

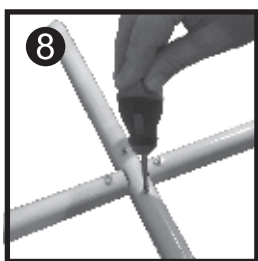


Place the **Front Safety Grille** into position and secure it by closing the clips over the outer rim.

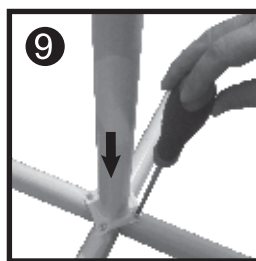


Using the **Small Nut and Bolt**, fasten the two grilles together.

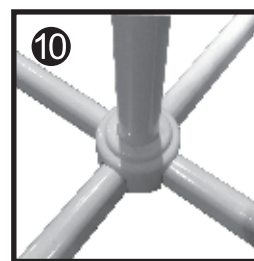
### STEP 2: ASSEMBLE PEDESTAL STAND, BASE AND HEAD



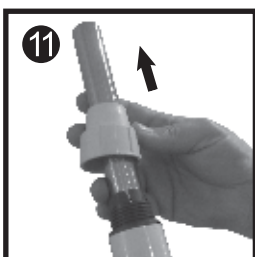
Assemble the **Cross Base** and remove the 4 fasteners.



Fix the **Pole** on the cross base and refit the 4 fasteners and tighten.

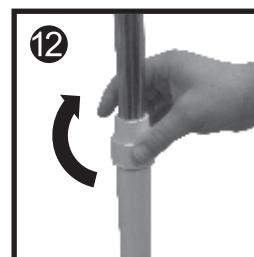


Drop the **Base Cover** over the cross base.

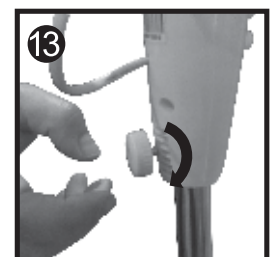


Loosen the **Height Adjustable Locking Ring** and extend the support pole to your desired height.

(Note: The metal pole may have sunk into the metal body occasionally. Simply unscrew the locking ring, tip the pole up side down and you will find it.)



Retighten the **Height Adjustable Locking Ring** to prevent slipping.



Take the fan assembly and place it onto the pole and tighten the **Pole Screw** by hand.

If you are missing a part or having troubles when assembling the fan, please feel free to call our friendly customer service team on our toll free number: 1300 105 888 or via email [info@hegroup.com.au](mailto:info@hegroup.com.au). We will be glad to assist you.